

**A Meeting of the Stratherrick and Foyers Community Trust Limited held at
Wildside, Whitebridge 8.30pm following the Annual General Meeting on
Wednesday 29 November 2023**

Present	Gareth Jones (GJ), Chris Gehrke (CG), Catriona Fraser (CNF), Ken Sinclair (KS), Mark Sutherland (MS), Malcolm Stewart (MS); Maureen McGuire (MM).
Chair	Gareth Jones (GJ)
In Attendance	Tony Foster (TF), (Chief Executive Officer), Kirsteen Campbell (KC) (Administrator), Craig Lightbody (CB) (Community Council Liaison)
Non-attendance	Susan Greer (SG)
Minutes	Kirsteen Campbell (KC)
Apologies	Maire Brown (MB).

1. WELCOME

The Chair welcomed everyone to the meeting and stated there were no declarations of interest.

2. ELECTION OF DIRECTORS

The next item was the election of Mark Sutherland as a Co-opted Director. The Chair asked the Board to vote to appoint Mark Sutherland as a Director.

The Board **AGREED** to appoint Mark Sutherland as a Director. Mark Sutherland joined the meeting.

Craig Lightbody joined as Community Council Liaison Director.

3. APPOINTMENT OF CHAIR, VICE-CHAIR AND FINANCE DIRECTOR

Gareth Jones **nominated** Catriona Fraser as **Chair** and was **seconded** by Ken Sinclair. Catriona Fraser was duly elected as Chair. Catriona Fraser nominated **Maureen McGuire** as **Vice-Chair** and was seconded by Chris Gehrke. Maureen McGuire was duly elected as Vice-Chair.

4. NEW DIRECTORS' INDUCTION

The Chair explained the induction is to run through what the Director's role involves, point them in right direction, familiarise them with financial management and Trust policies etc. The Chair arranged an induction in January/February 2024 along with grants training, there is a Trust handbook on the Trust's specific process on assessment of grants. The Chair will expand on the processes during training. Email accounts will be set up for the new Directors and they will be requested to complete conflict of interest forms.

5. AOB

Meetings will now take place every two months.
Next meeting will be a short meeting on 6th December, 2023 to cover vision and values.

The Chair declared the meeting closed at **10.20 p.m.**

Signed by Chair _____

Date _____